

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE JUNE MONTHLY MEETING HELD ON
WEDNESDAY 7th JUNE 2023 AT 7PM IN THE PAVILION



75/23 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Finch, Cllr T Richards, Cllr T Daly, Cllr K Oastler and Roz Roberts, Clerk

Cllr Chris Poll – Buckinghamshire Council
Cllr Derek Town – Buckinghamshire Council

No Members of the Public were in attendance.

Apologies:-

Cllr David Bevan - Holiday
Cllr Peter Brazier – Buckinghamshire Council – Mentmore Parish Council Meeting

76/23 PUBLIC FORUM

There was no public forum.

77/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

78/23 APPROVAL OF MINUTES

The Minutes of the Parish Council's Annual Meeting and the May Monthly meeting held on the 3rd May 2023 were approved and signed by the Chair.

79/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

23/01594/AOP - Marsworth Airfield South Site, Long Marston Road, Marsworth, Buckinghamshire – see 84/23.

80/23 CLERK'S REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report. On hold until it is required to be updated.
- **Byelaws** - New noticeboards had been purchased for The Green, The Old Allotments, the Village Hall and The Recreation Ground. Cllr Hollett will install.
- **Barratts - Land at Gooseacre** – Nothing to report.
- **Pavilion** – Clerk to arrange to meet with Mark Biddiss, Architectural Drawing Services to discuss options.
- **The Green**
 - *Millennium Sign* - In process of being stripped down and painted. Clerk to contact Kensworth Sawmills re. replacement oak post for sign (4 meters length 6"x6") and also order Recreation Ground bollards. Waiting on replacement top and baton from Kraftinwood.
 - *Round tree bench* - repainted by handyman.
 - *The Green, Playground Refurbishment* – Started on site.
Issue with children entering the site. Clerk contacted Wicksteed who secured the fencing and moved it to cover a wider area and put up more no entry signage.
 - *Under Swings Surface* - Major issue with surfacing under swings as new wet pour had been installed on top of old surface. Also concern about the exposed area beside basket swing. Wicksteed confirmed they would inspect and make good.

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- *Green Fence Rail Missing* – Clerk contacted Omikote for quote for replacement. No response to date.
- Bins on green – Kingfisher Direct have supplied replacement lids.
- **Proud of Bucks Awards** – Ceremony on Tuesday 13th June. Cathy Craft who was nominated by the Parish Council has been shortlisted for an award.
- **Small Grant Funding Application for benches** – No feedback to date.
- **Connecting Path Suggestion at Recreation Ground** – On hold until benches are installed.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme –Response 06.06.23**
Jonathan Fuller could provide no firm update at this stage. However, he was following up on internal conversations regarding what may be feasible within the wording of the s106 contribution. He hopes to be able to give a further update in time for the July meeting. Mr Fuller thanked the PC for its patience.
- **Orchard Manor** – The fencing around the pond had installed. Clerk had been advised that the pond area would be cleared and the trees overhanging the road will be cut back in September.
- **Church Hill Green Areas** –Land Registry SIM Form returned due to incorrect scale of map provided. Clerk resubmitted.
- **Future development of football facilities at the Recreation Ground** –. Clerk had met with Katrina Holyoake from the Community Board for an initial chat on possible funding sources for a MUGA. Katrina had provided some examples of MUGAs in the area and contact details – Agreed that Clerk contact Wing Clerk in the first instance.
- **Cheddington Speedwatch** – Clerk advised that the Station Road Speedwatch group had done two weeks of surveys so far this year, and they hoped to do some more over the Summer but with limited free time the group were going to ask for more volunteers from the local residents. It was agreed that the Clerk put a paragraph in the July Newsletter thanking the Station Rod volunteers and also ask if any other residents were interested in starting another group on the High Street near Recreation Ground and Three Horseshoes pub.
- **General**
 - Cllr Oastler reported a 'No Horses sign' had slipped down in the alleyway behind Brownlow/Gooseacre. Clerk to ask handyman to reposition sign at a higher level.
 - Cheddington and Mentmore deer warning signs - Clerk has asked Paul Foot the Local Area Technician if the Council provided these.
 - Annual Governance & Accountability Return for Yr 22-23 statutory documentation posted on village green notice board and village web site and sent to PKF Littlejohn for the external audit.
 - Railway fence at Recreation Ground. Network Rail contractor had visited the site so it was hoped the replacement boundary fence works would be carried out soon.
 - Village maps reprinted. Waiting on backing paper for handyman to install.
 - Solar lights installed at Sunnybank/hillside alleyway. Alleyway weeds removed by handyman.
 - Wooden steps at container had been damaged. Fixed by handyman.
 - SWARCO maintenance renewal for MVAS received. Clerk querying the contract and charge.
 - 1st Village walk took place on 24th May at 6.30pm. Clerk to write to the various householders where issues, primarily regarding overgrown vegetation, were noted. Clerk to ask contractor to weed spray the road edges.
 - Goodwins Mead - a grass verge outside one property is now a tarmac surface. Cllr Poll advised the Clerk to advise Paul Foot, the Local Area Technician.
 - 2nd skip at allotments had been delivered.

81/23 **CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

09.05.23 **Chris Kelly, DENS** – email - DENS Banner on Green railings - Agreed prior to meeting by email

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10.05.23 Giovanna Cappucci, Private Hirer of Village hall - email - Event - Permission to put up banners on Green railings - Agreed prior to meeting by email

10.05.23 Liesal Maddock, Cheddington WI – email - WI July Meeting, 6 July 2023 - Use of village hall grassy area as in year 2022 - Agreed prior to meeting by email

23.05.23 Peter Brazier, Buckinghamshire Council - email Re: CHD/8/2 - Condition of path from Station Rd to Bridleway - Agreed that the Parish Council should not be involved.

23.05.23 Mel Stevens, Allotment Warden – email - Cheddington Allotments - Small Gate repair/replacement. Clerk to meet with Garry Campbell, Vision Build.

23.05.23 Howard Boddy, Resident – email - Straw littered roads - Clerk had responded explaining this has happened for last 2/3 years. Clerk to contact National Straw in respect of the company's straw movements from Mentmore via Cheddington.

26.05.23 Suzy Sangster, Resident – email - Opening of the refurbished play equipment – ideas – Clerk advised that a resident had already been in touch regarding a 'family event' at the Green but as the PC did not have a firm date for completion it would be difficult to organise. It was agreed to have an informal official opening for the children of the village. Cllr Richards suggested the Clerk contact the school about having pupil representatives to help 'open' the playground with the Chair. It was agreed to provide refreshments, cakes/buns and an ice cream van. Helpers would be needed. Cllr Richards also suggested that Persimmon and Cathy Craft be invited.

31.05.23 Janet Banham, Cheddington Methodist Church – email - Methodist Chapel front windows – It was agreed to make a donation of £200.

01.06.23 Mick Chandler, Resident - Phone Call Message - Tree sprouts growing again in the cobbles at Gooseacre - Clerk to ask handyman to cut back.

02.06.23 Carol Lister, Resident – email – asked if she could attend the meeting to discuss lorries and the village event at the Village Hall at end of July - Clerk had advised Mrs Lister that she should come to the Public Forum and discuss the community event and lorries. Mrs Lister did not attend the meeting.

05.06.23 Katrina Holyoake, Community Board - email - CB Funding Application. No comment.

05.06.23 Gemma Frazer, Fitness Instructor – email – Recreation Ground use - Permission to use for fitness sessions for an hour, not every Sunday to the rear of the basketball area - The Parish Council agreed that Mrs Frazer could use the Recreation Ground (not the patio area to the front of the Pavilion) but to remind her that the fitness equipment should not be regarded as exclusive when the class was taking place.

82/23 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

There was nothing to report.

83/23 FINANCIAL MATTERS

- a) Prior to the meeting the June 2023 payments, in accordance with the financial report, were signed off by Cllr Fee and at the meeting by Cllr Richards.
- b) It was agreed to purchase poly panel replacement windows for the bus shelter in the sum of £2498.62.
- c) It was agreed to purchase 4 Byelaws replacement notice boards in the sum of £1509.00.
- d) It was agreed to pay the Village Hall £2000 of the 'held' annual capital contribution monies.
- e) The quotation in the sum of £191.00 for Millennium sign replacement oak cap/oak batten was agreed.

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84/23 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council: -

23/01580/APP - 2 Berryfield Cheddington Buckinghamshire LU7 0ST - Householder application for single storey front extension – **No objection.**

23/01594/AOP - Marsworth Airfield South Site, Long Marston Road, Marsworth, Buckinghamshire - Outline Planning permission for demolition of existing buildings, structures and hardstanding to enable the erection of up to 320 residential (Use Class C3), a primary school, a local centre comprising community facilities (Use Class F2) and a rural enterprise hub (Use Class E) together with a transport mobility hub, public open space, drainage, landscaping and ancillary infrastructure. New vehicular and pedestrian access off Long Marston Road with all other matters (including other means of access) reserved – **Object** and comment that the proposed location would put further undue pressure on local roads, as a result of additional traffic. Also stress local amenities such as schools, doctors surgeries and services in the area were already oversubscribed. The proposal was entirely unsuitable for this open countryside setting.

To Receive Determinations by Buckinghamshire Council: -

Ref. No: 19/C4252/DIS - Cheddington Recreation Ground High Street Cheddington Buckinghamshire - Submission of details pursuant to Condition 3 (trees) 4 (details of screen, boundary walls and fences) relating to Planning Permission 19/04252/APP - **Satisfies requirements.**

Other Planning Matters: -

Nothing to report.

85/23 HANDYMAN POSITION

It was agreed to advertise in the July Newsletter, on Facebook and on the Green noticeboard.

86/23 REPORT ON ANY URGENT MATTERS

There was nothing to report.

87/23 DATE OF NEXT MEETING

The next Parish Council meeting will be held on Wednesday 5th July 2023.

The meeting finished at 8.30 pm.

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FINANCIAL APPENDIX

MONTH 3

AS AT 05/06/2023

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 05.06.23 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD33	18/05/2023	Buckinghamshire Council re bins Inv	£ 100.65	£ -	£ 100.65	
DD34	22/05/2023	BT re. wifi - Pavilon May 23	£ 36.71	£ 7.34	£ 44.05	
DD35	22/05/2023	Bank Charges to 30 April 2023	£ 5.80	£ -	£ 5.80	
DD36	23/05/2023	Epson - Printer Subscription 18.04-17.05.23	£ 17.25	£ 3.44	£ 20.69	
DD37	25/05/2023	N Power - Street Lights 01.04.23-30.04.23	£ 498.41	£ 99.68	£ 598.09	
DD38	30/05/2023	02 - Clerk's Mobile 13.05.23-12.06.23	£ 13.10	£ 2.62	£ 15.72	
DD39	30/05/2023	Anglian Water (Wave) Pavilion 12.02-11.15 23	£ 58.93	£ -	£ 58.93	
DD40	31/05/2023	Nest - Clerk Pension May 23	£ 128.45	£ -	£ 128.45	
DD41	31/05/2023	Anglian Water (Wave) Alotments 15.02-14.05 23	£ 1.98	£ -	£ 1.98	
		TOTAL DDs Made	£ 861.28	£ 113.08	£ 974.36	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made/Clear				
ONLINE PAYMENTS MADE						
OL42	05/05/2023	Cheddington Methodist Church - Tea Urn	£ 60.00	£ -	£ 60.00	
OL43	09/05/2023	Kingfisher Direct - Bin Lids The Green	£ 264.00	£ 52.80	£ 316.80	
OL44	09/05/2023	Amazon (E R Roberts) - Pavilion Cleaning	£ 13.33	£ 2.67	£ 16.00	
OL45	09/05/2023	Virgin Wines (E R Roberts) - R King Accountant	£ 121.87	£ -	£ 121.87	
OL46	11/05/2023	Leighton Hire Centre Inv 74147/72474	£ 218.40	£ 43.68	£ 262.08	
OL47	11/05/2023	Mr A W & Mrs C M Lister - Coronation	£ 77.67	£ 14.47	£ 92.14	
OL48	11/05/2023	Red 17 Ltd - 4 notice boards	£ 1,509.00	£ 301.80	£ 1,810.80	
OL49	18/05/2023	Lindsay Cushing - Coronation	£ 30.95	£ -	£ 30.95	
OL50	23/05/2023	E R Roberts - Village Sign	£ 20.98	£ 3.50	£ 24.48	
OL51	23/05/2023	Richard Roff Inv 4064 - Coronation Marquee	£ 400.00	£ 80.00	£ 480.00	
OL52	25/05/2023	E R Roberts - Salary May 23	£ 1,509.67	£ -	£ 1,509.67	
OL53	25/05/2023	HMRC (06.05-05.06.23)	£ 400.44	£ -	£ 400.44	
OL54	03/05/2023	Simon Barrow Inv SB0254	£ 2,283.33	£ 456.67	£ 2,740.00	
OL55	31/05/2023	Cheddington Residents Association - Newsletter Contribution as agreed	£ 794.00	£ -	£ 794.00	
		TOTAL OL Payments Made	£ 7,703.64	£ 955.59	£ 868.89	
ONLINE PAYMENTS TO BE MADE						
OL56	08/06/2023	E R Roberts - Expenses May 23	£ 27.91	£ 3.10	£ 31.01	
OL57	08/06/2023	Kraftinwood (Quotation, invoice to follow on pick up)	£ 191.00	£ -	£ 191.00	
OL58	08/06/2023	Keith Malcolm Inv no.011	£ 731.41	£ 14.38	£ 745.79	
OL59	08/06/2023	MKPA (was Play Around The Parishes) x2 summer sessions	£ 900.00	£ -	£ 900.00	
OL60	08/06/2023	CPRE Memebership Renewal 23-24	£ 36.00	£ -	£ 36.00	
		TOTAL OL Payments To Be Made	£ 1,886.32	£ 17.48	£ 1,903.80	
CURRENT ACCOUNT - Community						
R15	03/05/2023	Cheddington Tennis Club 2023 147	£ 72.92	£ 14.58	£ 87.50	£ 87.50
R16	03/05/2023	Thomas Booth 2023 148 - Pavilion Hire	£ 31.25	£ 6.25	£ 37.50	£ 37.50
T	04/05/2023	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
R17	10/05/2023	Cheddington Petanque 2023 142	£ 21.66	£ 4.34	£ 26.00	£ 26.00
T	12/05/2023	Transfer from Savings Account	£ 3,000.00	£ -	£ 3,000.00	£ -
R18	15/05/2023	Tamsin Riley 16C 2023 140 - Allotment Rent	£ 8.00	£ -	£ 8.00	£ -
R19	22/05/2023	Cheddington Petanque Inv 2023 149	£ 21.66	£ 4.34	£ 26.00	£ 26.00
R20	26/05/2023	OFGEM Rhi	£ 218.38	£ -	£ 218.38	£ 218.38
R21	30/05/2023	Mrs J S Campbel Inv 2023 152	£ 239.58	£ 47.92	£ 287.50	£ 287.50
T	31/05/2023	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
R22	01/05/2023	S J Butcher (neWignall) Inv 2023 151	£ 406.25	£ 81.25	£ 487.50	£ 487.50
			£ 14,019.70	£ 158.68	£ 14,178.38	£ 1,170.38
SAVINGS ACCOUNT - BMM						
T4	04/05/2023	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
T5	12/05/2023	Transfer to Current Account	-£ 3,000.00	£ -	-£ 3,000.00	
T6	31/05/2023	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
			-£ 13,000.00	£ -	-£ 13,000.00	
BALANCES 05.06.23						
		Current A/c			£ 4,419.43	
		Savings A/c			£ 151,405.98	
		TOTAL			£ 155,825.41	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 1,903.80	
		CURRENT BALANCE			£ 153,921.61	